

NATIONAL OCCUPATIONAL HEALTH & SAFETY ADVISORY COMMITTEE (NOHSAC)

Minutes of the Meeting

WEDNESDAY, 18 May 2005, 10.00AM TO 4.45PM,
LEVEL 9, LOCAL GOVERNMENT BUILDING
114 – 118 LAMBTON QUAY, WELLINGTON.

ATTENDEES

Present: Evan Dryson (NOHSAC Acting Chair), Philippa Gander, Anne-Marie Feyer and Selwyn McCracken

In Attendance: Mark Wagstaffe and Stephanie Kerruish (NOHSAC Secretariat – Department of Labour), Dr David Collins, Chairman of the Board, ACC (11.00 to 12.00noon)

Hon Ruth Dyson, Associate Minister of Labour (3.30pm to 4.30pm)

Apologies: Neil Pearce (leave of absence)

Minutes by: Stephanie Kerruish and Mark Wagstaffe

Next Meeting: 27 July 2005

DESCRIPTION	RESPONSIBLE	TARGET DATE
1. Previous Minutes and Action Points		
<p>NOHSAC Minutes of 9 March 2004 – accepted with a change of the spelling of Philippa Gander’s name.</p> <p>Proposed: Philippa Gander; Seconded: Selwyn McCracken.</p> <p>All action points were reviewed. Action points have been completed, with the following points being carried forward:</p> <p><u>Action points – carried forward from 6 December 2004</u></p> <p>Action 4 <i>Mark Wagstaffe and Neil Pearce to draft the General overview for the Review of Methods and systems used to Measure and Monitor Occupational Disease and Injury in New Zealand/International.</i></p> <p>Action 5 <i>Neil Pearce and Evan Dryson to draft the Disease section of the summary report.</i></p> <p>Action 6 <i>Mark Wagstaffe to contact Dr Chris Walls to review and assist with the Disease section of the summary report.</i></p> <p>Action 7 <i>Phillipa Gander, Selwyn McCracken and Anne-Marie Feyer to draft the Injury section for the summary report.</i></p>	<p>M Wagstaffe N Pearce</p> <p>N Pearce, E Dryson</p> <p>M Wagstaffe</p> <p>P Gander, S McCracken, A Feyer</p>	<p>August 2005</p> <p>August 2005</p> <p>June 2005</p> <p>August 2005</p>

<p>Action 8 Mark Wagstaffe to contact Colin Cryer to review and assist the Injury section of the summary report.</p> <p><u>Action points – carried forward from 9 March 2004</u></p> <p>Action 3 Mark Wagstaffe to email the methodology proposed in preparing the National Profile on Occupational Safety and Health.</p> <p>Action 4 Evan Dryson is to write the ‘Foreword’ for the Annual Report. Mark Wagstaffe will now complete this action point..</p> <p>Action 5 Mark Wagstaffe will forward a copy of the HRC annual report as an example for NOHSAC’s report.</p>	<p>M Wagstaffe</p> <p>M Wagstaffe</p> <p>M Wagstaffe</p> <p>M Wagstaffe</p>	<p>June 2005</p> <p>June 05</p> <p>May 2005</p> <p>March 2005</p>
<p>2. NOHSAC’s Operation</p>		
<p>Report - NOHSC/NOHSAC Surveillance and Monitoring of Workplace Exposures</p> <p>Mark Wagstaffe advised that work has commenced by VIOSH and is progressing well. The first draft is to be presented to the Project Management team on 9 June 2005. The final report is due by the end of June 2005.</p> <p>Report – Improving Occupational Health and Safety in New Zealand separated into the following topics:</p> <ul style="list-style-type: none"> - The Social and Economic Costs of Occupational Disease and Injury in New Zealand. - National Profile of Occupational Health and Safety in New Zealand <p>Two draft RFPs for Improving Occupational Health and Safety in New Zealand were presented to the Committee. Mark Wagstaffe is to include a communication plan in each of the RFPs.</p> <p>The RFPs will be sent out at the beginning of June. The Committee agreed that the report on the Social and Economic Costs be completed by December 2005. The National Profile to be completed by 7th April 2006.</p> <p>An establishment meeting will be held with both providers.</p> <p>Action 1 Mark Wagstaffe to include a communication plan in both RFPs.</p> <p>Action 2 The Committee are to forward the NOHSAC Secretariat any contact details for Health Economists and other providers.. Mark Wagstaffe will then forward an updated providers list to the Committee.</p>	<p>M Wagstaffe</p> <p>NOHSAC Committee</p>	<p>May 2005</p> <p>May 2005</p>

<p>Report – Surveillance of Occupational Disease and Injury – International</p> <p>The draft report was presented to the Committee. The final report is due on 12 July 2005.</p> <p>NOHSAC Reporting</p> <p>The morning of the next meeting, 27 July 2005, will be set aside to study the reports on the Surveillance of Occupational Disease and Injury and Surveillance of Workplace Exposures.</p> <p>Dr Chris Walls and Colin Cryer from the Injury Prevention Research Unit will provide additional feedback on the reports to the Committee.</p> <p>The Committee decided that two days would be set aside to produce a summary report. This meeting will be over 21 and 22 September 2005.</p>		
<p>Action 3 <i>NOHSAC Secretariat to advise a suitable venue for the September meeting.</i></p> <p>Budget Research – Occupational Health Research Fund</p> <p>Mark Wagstaffe sought advice regarding priority areas for research into Occupational Health.</p> <p>The Committee agreed that the priority areas in Occupational Health are:</p> <ol style="list-style-type: none"> 1. Surveillance 2. Identification of Risk 3. The effectiveness of Interventions. <p>Workinfo Update</p> <p>Selwyn McCracken and Mark Wagstaffe met with the Department of Labour (DoL) regarding the coding of data in Workinfo.</p> <p>The Committee was also asked to provide advice on the information captured on the Notifiable Occupational Disease System (NODS) form currently being revised by the DoL</p>	<p>NOHSAC Secretariat</p>	<p>May 2005</p>
<p>Action 4 <i>Mark Wagstaffe to draft a letter to DoL on the Committee’s suggestions for the NODS form and forward through to Selwyn McCracken and Evan Dryson for comments.</i></p> <p>Annual Report</p> <p>The preparation of the annual report is underway. The report is to include key findings and outcomes as a response of the Burden of Occupational Disease and Injury report.</p>	<p>M Wagstaffe, S McCracken E Dryson</p>	<p>May 2005</p>

<p>Research Database/website</p> <p>Mark Wagstaffe advised that the collation of information has been entered into the database and is operational.</p> <p>Meeting Dates</p> <p>The next meeting dates were confirmed as:</p> <p>27 July 2005 21 and 22 September 2005</p>		
<p>3. NOHSAC's Work Programme</p>		
<p>The Committee discussed the idea of reporting on emerging Occupational Health and Safety issues including mental health, fatigue management etc.</p> <p>The Secretariat advised that limited funding might be available to include this in the Work Programme for 2005/06.</p>		
<p>4. Other Matters</p>		
<p>Dr David Collins, Chairman of ACC met with the Committee to discuss the work of NOHSAC and issues of concern to the ACC.</p>		
<p>5. Meeting with the Associate Minister of Labour</p>		
<p>The Committee was welcomed to Hon Ruth Dyson, Associate Minister of Labour's office.</p> <p>Hon Ruth Dyson asked the Committee for assistance with a review of Schedule 2 of the Injury Prevention, Rehabilitation, and Compensation Act 2001, The Committee welcomed this request and the work will commence immediately. .</p> <p>Action 5 Mark Wagstaffe and Evan Dryson are to meet with Dr Tim Driscoll to discuss the review</p> <p>The Committee discussed the current research projects being carried out under the work programme and also future research opportunities with Hon Ruth Dyson.</p>	<p>M Wagstaffe E Dryson</p>	<p>June 2005</p>